



## Appalachian Mountain Club Bay Circuit Trail – Project Proposals 2019

To all Federal, State, and Local land managers, the Appalachian Mountain Club (AMC) would like to help you accomplish your recreational trail needs in 2019! The AMC is accepting proposals for recreational trail construction and/or maintenance along the Bay Circuit Trail (BCT).

When submitting a project proposal, you can request support from several AMC Trails Programs:

- **AMC Community Volunteer Trail Work Events:** These are typically one to two-day volunteer events. AMC helps to promote the events and recruit community volunteers. AMC provide staff and volunteer leadership to oversee the project, manage the volunteers, and provides all tools and safety equipment. Should your BCT project be selected these events are free for the land manager, except for the cost of building materials.
- **Trail Projects for AMC Staff-Led Bay Circuit Trail Youth Conservation Crew:** The BCT Youth Conservation Crew is a non-residential program where up to 10 youth from the city of Boston, led by 2 AMC staff, work on conservation and trail stewardship projects on recreational trails on and around the BCT. The youth work 3 days a week for a 7-week summer field season. They can work on a project for one day or up to several weeks. Should your BCT project be selected this crew is free for the land manager, except for the cost of building materials.
- **AMC Professional Contract Trail Crew:** For large scale projects or highly technical trail construction (as in accessible trails or large bridges) AMC's Professional Contract Trail Crew is available for hire. Often, we can combine the Professional Contract Crew services along with a free Community Volunteer Event to get locals involved in the trail project. Should your project be selected AMC will be in touch with estimates to assess cost of the total project.

Priority will be given to proposals submitted by **March 29<sup>th</sup>**, but will continue to be accepted throughout the season. The proposals should include:

### HOST INFORMATION

1. Name of Forest/Park/Resource Area
2. Type or Organization/Land Managing Entity
3. Organization Address
4. Primary Contact/Phone/Email
5. Alternate Contact/Phone/Email

### LIABILITY/INSURANCE

1. Please describe the liability insurance extended to volunteer groups (if any) through your organization, state, or a federal agency.

**PROJECT DETAILS**

1. Type of AMC Program you are requesting (Community Volunteer Event/BCT Youth Conservation Crew/Processional Contract Trail Crew)
2. Name of Trail where project will take place
3. Project Description (include maps/photos)
4. Distance of project from nearest parking area
5. Overall Project Rating (Easy/Moderate/Difficult/Strenuous/Very Strenuous)
6. Annual amount of trail users on this trail

**PERMISSION/PERMITTING**

1. The Host is responsible for securing permission and permits for trail projects. Please include project approval or letters of support in the proposal. Please note that all permitting does not need to be secured at the time of submission. Please indicate the anticipated timeline and progress of approvals in the proposal.

**PROJECT BUILDING MATERIALS**

1. For Community Volunteer Events and BCT Youth Conservation Crews the Host will be responsible for providing project building materials. In some cases, AMC may be able to assist in securing funds for a project, but the host site must indicate this in the proposal, and AMC will be in touch to see if we can assist.
2. For Professional Contract Trail Crew projects AMC will include material costs in our estimates after receiving proposals.

For any questions regarding submitting your project proposal please contact, Christine Viola: AMC Bay Circuit Trail Volunteer Programs Supervisor, [cviola@outdoors.org](mailto:cviola@outdoors.org), 617-391-6586.